

Code of Conduct

Old Boys Association of Hindu College, Colombo

Preamble

The Old Boys Association (OBA) of Hindu College, Colombo, is committed to upholding the values of integrity, respect, and unity. This Code of Conduct serves as a guide for all members to maintain discipline, foster mutual respect, and ensure the smooth functioning of the Association.

1. General Conduct

- 1.1 Members shall conduct themselves with honesty, dignity, and respect at all times.
 - 1.2 Members shall uphold the values and traditions of Hindu College, promoting the school's good name and reputation.
 - 1.3 Members shall foster unity and harmony within the Association.
 - 1.4 Members shall refrain from engaging in any behavior that may harm the Association's interests or its members.
 - 1.5 Members shall respect the opinions and rights of others, avoiding discrimination, harassment, or any form of misconduct.
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2. Professionalism in Association Activities

- 2.1 Members shall adhere to the rules and regulations set forth by the OBA's Constitution and its Executive Committee.
- 2.2 Members shall fulfill their roles and responsibilities promptly and with dedication.
- 2.3 Members shall avoid conflicts of interest and disclose any personal, financial, or professional interests that may impact the Association's decisions.
- 2.4 Members shall use the Association's resources responsibly and only for its intended purposes.
- 2.5 Members cannot collect any funds from individuals, corporates, or NGOs, locally or globally, for personal benefits using the College, OBA, or any association related to the College.
- 2.6 Members shall not share false information about the College or any association related to the College through any media or forum, including social media.

2.7 Members shall not operate social media accounts or pages on behalf of the OBA, College, or any association related to the College. The official social media accounts or pages will be operated solely by the OBA.

3. Confidentiality

3.1 Members shall maintain the confidentiality of any sensitive information related to the Association or its members.

3.2 Members shall not share or misuse such information for personal or third-party benefit.

4. Disciplinary Procedures

4.1 Formation of Disciplinary Committee

- A Disciplinary Committee shall consist of five members, chaired by either the Secretary or the Vice President (Admin).
- The members of the Disciplinary Committee shall be appointed by the Executive Committee.

4.2 Scope of the Disciplinary Committee

- The Committee shall investigate complaints or reports of misconduct, breaches of the Code of Conduct, or violations of OBA's Constitution.
- The Committee shall ensure fair and impartial proceedings.

4.3 Process

- a. Any complaint or report of misconduct must be submitted in writing to the Secretary or Vice President (Admin).
- b. The Disciplinary Committee shall review the complaint and, if necessary, summon the parties concerned for clarification.
- c. The Committee shall investigate the matter thoroughly while maintaining confidentiality.
- d. Recommendations shall be made based on the findings.
- e. The Committee's recommendations shall be presented to the Executive Committee for ratification.

4.4 Decision and Penalties

- The Executive Committee shall review and approve the recommendations of the Disciplinary Committee.
 - Penalties may include verbal or written warnings, suspension, or termination of membership, depending on the severity of the misconduct.
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5. Appeals

5.1 Members shall have the right to appeal against any disciplinary action to the Executive Committee.

5.2 Appeals must be submitted in writing within 14 days of the decision.

6. Amendment and Review

6.1 This Code of Conduct shall be reviewed periodically by the Executive Committee to ensure it remains relevant and effective.

6.2 Amendments to the Code of Conduct shall be approved by the Executive Committee and communicated to all members.

Declaration

All members of the Old Boys Association of Hindu College, Colombo, shall adhere to this Code of Conduct to ensure the Association remains a beacon of integrity, unity, and excellence.